**🧘‍♂️ MEDITATION ROOM CLEANING ROUTE CARD**

**Area:** Meditation / Prayer Room & Wudu Station  
**Date:** \_\_\_\_\_\_\_\_\_\_  
**Shift:** ☐ Morning ☐ Midday ☐ Evening  
**Assigned To:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Time In:** \_\_\_\_\_\_\_\_\_\_ **Time Out:** \_\_\_\_\_\_\_\_\_\_

**✅ SUPPLIES CHECKLIST**

* Disinfectant spray (safe for shared spaces)
* Glass/multi-surface cleaner
* Microfiber cloths
* Mop & bucket or floor-safe spray mop
* Vacuum (for rugs or carpet)
* Paper towels (restock supply)
* Trash liners
* Gloves / PPE

**📋 TASK LIST**

**1. 🖐 HIGH-TOUCH SURFACES**

* Wipe and disinfect door handles (inside & out)
* Sanitize light switches and wall plates
* Clean any shared controls or fixtures
* Disinfect bench arms, cubby edges, and locker handles

**2. 🧼 WUDU STATION**

* Mop wudu area floor with disinfectant
* Wipe down faucet handles and basins
* Disinfect floor mats or splash guards (if applicable)
* Refill paper towels (or hand drying station)
* Check soap dispenser and refill if needed

**3. 🪑 BENCHES & CUBBIES**

* Wipe down all benches and seating areas
* Sanitize cubby surfaces and inside compartments
* Spot clean any spills or dust buildup

**4. 🧹 FLOORS**

* Vacuum entire meditation room including prayer rugs
* Move any small furniture to vacuum underneath
* Spot mop or full mop if flooring is hard surface

**5. 🗑 TRASH & RESTOCK**

* Remove trash and replace liners
* Check for personal items left behind (report if needed)
* Restock paper towels and hygiene supplies

**🧾 FINAL CHECK**

* Room is quiet, clean, and presentable
* Floor dry and safe
* No dust, odors, or trash present
* Lights and fixtures in working order

**📋 SIGN-OFF**

* **Completed By (print name):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Supervisor Review (if required):** ✅ / ❌
* **Notes / Maintenance Needed / Supply Low:**